

**Ontario Academy of International Education** 

www.ontarioacademy.com

# **Student Application Form**

#### Student Information

last name	
first name	
date of birth	[yyyy/mm/dd]
gender	□ Male □ Female
mailing address	
country	
postal code	
email	
phone	

#### Parent/Guardian Information

name [father]	
email [father]	
phone [father]	
name [mother]	
email [mother]	
phone [mother]	

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### Payment

Payments can be transferred to the OAIE account shown below from a local bank. When making payments by bank transfer, fill out a Remittance Form and fax or email or send a copy to the school and please include the name of your agent.

TAIE International Institute Account (CAD) Number: 05942-003-1011279 Swift Number: ROYCCAT2 Royal Bank of Canada, Finch & McCowan Branch 1571 Sandhurst Circle, Scarborough Ontario, Canada M1V 1V2

### **Refund Policy**

[1] The registration fee is not refundable to all students under any condition.

[2] For students in Canada or those students who don't need a visa to visit Canada and plan to study at OAIE, tuition fees are not refundable once registered.

[3] For all other students who need or wish to apply a student permit to come to TAIE, a refund of tuition or other fees will only be made if the student visa is rejected. The following documents must be presented in order to process a refund:

- [a] Application for refund in writing by student
- [b] Original visa rejection letter issued by the Canadian Embassy
- [c] Original Letter of Acceptance from OAIE and the receipt for payment of fees returned to the student from the Canadian Embassy

- If the student visa is approved, the tuition fee and other fees paid to the school will not be refunded. Please note that students who have had their visas approved will not be given a refund for any courses they may choose to cancel or withdraw in the future.

- If students choose to study online courses before they arrive in Canada, the tuition fees for all the online courses are not refundable once the students are registered to the school.

I confirm the information provided on this form is complete and accurate. I understand and accept Ontario Academy of International Education's [OAIE] regulations and refund policy as noted above.

Student Signature:	Parent/Guardian Signature:
Date:	Date: